**IMMINGHAM TOWN COUNCIL**

**Minutes** of the **Town Council Meeting**

**24 April 2024 18:30**

**Council Chamber**, Civic Centre, Pelham Road

**Present**

**Councillors** K Swinburn (Chair), M Cruddas, M Cullum, B Duke, G Fox,

S North, M Sandford, S Swinburn, J Tasker, D Watson, W Weir

**Officers** Andy Hopkins - Town Clerk

**Present** Kevin Vessey - Assistant Town Clerk

LHP Officers

**Public** Three members of the public were present.

**Session**

There were no matters raised in the public session.

**2324/188 Apologies**

 Apologies were received from Cllrs Doherty and Higgs.

**2324/189** **Declarations of interest**

1. To record declarations of interest by any member of the Council in respect of the agenda items listed below.  Members declaring interests should identify the agenda item and type of interest being declared.

Cllr S Swinburn Personal Interest Items relating to NELC

Cllr K Swinburn Personal Interest 2324/203

1. To note dispensations given to any member of the Council in respect of the agenda items listed below.

There were none.

**2324/190 Lincolnshire Housing Partnership**

LHP Executive Director of Customers, Mark Coupland, and Corporate Head of Asset Management, Danny Wyer, to attended to speak to the Council about the planned developments to the previously demolished flat sites of Washdyke Lane.

A total of 108 properties were being looked at for the site, and a map of the development was shown to Councillors. This would form the pre-planning application that would go to NELC in May 2024. It was hoped that the outline plan would be finalised in August 2024 and a consultatants report being ready in Dec 2024. The full planning application would then be submitted in Feb 2025 with hopefully a build start of early 2026.

There would be a mix of 70% social and 30% affordable housing.

This was a priority site for LHP and they would also chat to us about any potential Section 106 monies.

Councillors were very supportive of the draft plans and asked LHP to consider opening up and connecting Allerton Drive and Park Clos and to make it one-way to help at school pick up and drop off times.

ITC had just started the LHP grass cutting contract and taken on a new member of staff.

LHP were also looking to provide a new play area in Immingham and were considering Spring Street Field with the Clerk.

**2324/191 Confirmation of Minutes**

The minutes of the following meetings were **resolved** as a true and correct record of that which took place:

 Town Council 21 March 2024

This was proposed by Cllr Duke and seconded by Cllr Cruddas and all in favour.

 Extraordinary Town Council 09 April 2024

This was proposed by Cllr Cruddas and seconded by Cllr North and all in favour.

**2324/192** **Finance**

The Clerk requested approval to purchase a new small ride on mower to replace the current Husqvarna mower that was now beyond economical repair, with a similar one.

It was **resolved** that the Clerk purchase a new Husqvarna R320X, up to the value of £7800, and dispose of the broken mower, as proposed by Cllr Cruddas and seconded by Cllr North and all in favour.

The Clerk advised the Council on year-end process for the Annual Governance Accountability Return (AGAR) and Internal Audit and that this would probably be signed off at the June meeting.

**2324/193** **Mayor’s Report**

The Mayor updated Council that she had officially opened the Boyden Café and the Baby Bank at the Bert Boyden Centre.

There would be a Mayoral Coffee Morning on 27th April in the Burton Hall.

She had recently attended a coffee morning and Civic Service at NELC, as well as Civic Services at Barton and Louth, whilst Councillor Cullum had attended the Gainsborough Service. She had also handed out Swimming certificates.

She also reminded Councillors that Sunday was the service for Worker’s Memorial Day.

**2324/194 Members’ Questions**

There were no questions raised under Standing Order 1u.

**2324/195** **Representatives to Outside Organisations**

Cllr North updated that the Bert Boyden Centre was going from strength to strength with the opening of the Boyden Café and the work of the Together Group. A new social prize bingo would be starting soon.

**2324/196** **Reports by Ward Councillors**

There was no update from Ward Councillors as they were in the pre-election Purdah period.

**2324/197 Immingham Masterplan**

Kevin Vessey, the new Assistant Clerk, was welcomed to the meeting. Part of this new role was to work on the Immingham Master Plan.

Kevin had circulated a presentation on what a “Master Plan” was and who needed to be involved and he was thanked for producing it.

The Clerk had received no contact yet from NELC, and this was vital to make things work.

It was agreed that the Council hold a focus group, that all Councillors are invited to, to run through what the issues are for Immingham and look at the next steps 14May 2024 at 18:00.

**2324/198 Newsletter**

The Council agreed to create a new information newsletter that would be both printed, to go into key locations, and for electronic distribution. A draft would be brought to a future meeting for approval.

**2324/199 Post Office**

The Post Office had opened it’s temporary counter, in the reception at the Civic Centre, on 18th April. After a few IT problems, everything seemed to be working well.

**2324/200 Councillor Emails**

Not all Councillors had got their .gov.uk email accounts working and so the Clerk would continue to use the existing emails for now.

**2324/201 ABP Fly Ash Environmental Permit**

NELC’s position on granting the permit to ABP was noted and there was nothing more that the Council could do to object.

**2324/202 Roval Drive Lease**

A draft lease had not been received from NELC.

**2324/203 Planning Applications**

**Planning Application Reference: DM/0287/24/FUL**

**Proposal:** Erection of glazed roof over courtyard of existing office building.

**Location:** On Line Design And Engineering Ltd Pelham Road Immingham North East Lincolnshire

There was no objection to this.

Cllr Weir declared an Interest in the next application.

**Planning Application Reference: DM/0332/24/OUT**

**Proposal:** Outline application to erect dormer bungalow with access to be considered

**Location:** Land Adjacent To 74 Bluestone Lane Immingham North East Lincolnshire DN40 2EJ

It was **resolved** to object to this application as it would be an over intensification of the site and would be detrimental to neighbours.

**Planning Application Reference: DM/0354/24/FUL**

**Proposal:** Variation of Condition 2 (Highways), Condition 9 (Surface Water Disposal) and Condition 10 (Approved Drawings) pursuant to DM/0384/16/FUL to omit chimneys, alter positions of windows and doors, amend layout of carriageways and footpaths and amend layout of highway drainage system

**Location:** Old Hospital Trenchard Close Immingham North East Lincolnshire

There was no objection to this.

**Planning Application Reference: DM/0326/24/FUL**

**Proposal:** Carry out test piling at two locations off Kings Road (western site) and Queens Road (eastern site) to include 16 no. boreholes, backfilling with concrete, metal reinforcement, temporary siting of equipment and access matting with associated excavation, infrastructure and works

**Location:** Land Off (Two Locations) Kings Road (West) And Queens Road (East) Immingham North East Lincolnshire

There was no objection to this.

**Forthcoming Meetings**

Tuesday 21May 18:15 Annual Town Meeting and 18:30 Annual Council Meeting

Signed:

Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_